

City of Santa Fe, NM
Regular Committee
Monday, December 17, 2018
05:00 PM – Finance Committee
Council Chambers

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. APPROVAL OF CONSENT AGENDA

5. APPROVAL OF MINUTES

- a) Regular Finance Committee Minutes - November 19, 2018
[Item 5a.pdf](#)

6. PRESENTATIONS

- a) December Finance Department Employee of the Month - Clarence Romero
[Item a-.pdf](#)

7. CONSENT AGENDA

- a) Request for Approval of Procurement in the Total Amount of \$263,758.45 Using State Price Agreement #60-000-15-00015 for Five Transit Vans for the Division of Senior Services; Creative Bus Sales, Inc. (Gino Rinaldi, Division Director, earinaldi@santafenm.gov, 955-4710)
[Item a.pdf](#)
- b) Request for Approval of State Price Agreement in the Amount of \$70,420.80 for the Purchase of Labor Costs to Build Police Department Vehicles; MHQ of New Mexico. (Robert Vasquez, Deputy Chief, rfvasquez@ci.santa-fe.nm.us, 955-5163)
[Item b.pdf](#)
- c) Request for the Approval of Department of Justice, Bureau of Justice Assistance FY18 Edward Byrne Memorial Justice Assistance Grant Program-Local Solicitation in the Total Amount of \$25,215 for Replacement Portable Breath Test Machines (PBT's), Small Equipment and Supplies to Maintain the Body Worn Camera System; U. S. Department of Justice. (Andrew Padilla, Police Chief, aapadilla@santafenm.gov 955-5102)
[Item c.pdf](#)
- d) Request for Approval of the NM Department of Transportation Consolidated Project Agreement in the Total Amount of \$74,223 for Funding of Projects End Driving While Impaired (ENDWI), Buckle Up/Click It or Ticket (BKLUP/CIOT), Selective Traffic Enforcement Program/100 Days and Nights of Summer (STEP/DNOS); NM Department of Transportation. (Andrew Padilla, Chief of Police, aapadilla@santafenm.gov, 955-5102)
 - 1) Request for Approval of Budget Amendment Resolution
[Item d.pdf](#)
- e) Request for Approval of GSA Contract in the Total Amount of \$158,409 for the FARO Laser Scanner System. (Robert Vasquez, Deputy Chief of Police, rfvasquez@ci.santa-fe.nm.us, 5050-955-5163)

1) Request for Approval of Budget Amendment Resolution

[Item e.pdf](#)

f) Request for Approval of Professional Services Agreement in the Amount of \$115,331.96, Inclusive of NMGRt for the Design Services Scope Required for Proposed Improvements to the Salvador Perez Recreation Building using Cooperative Educational Services (CES); WHPacific (Jason Kluck, PW Projects Administrator, jmkluck@santafenm.gov, 955-5937)

[Item f.pdf](#)

g) Request for Approval of Professional Services Agreement in the Amount of \$216,117 for Kitchen Angels, Inc. to Act as Project Manager and Provide Related Services as Outlined in New Mexico Severance Tax Bond Project #18-C2574; Kitchen Angels, Inc. (David Chapman, Grant Administrator, dachapman@santafenm.gov, 955-6824)

1) Request for Approval of Budget Amendment Resolution

[Item g.pdf](#)

h) Request for Approval of Amendment No. 3 to Professional Services Agreement in the Amount of \$19,787.88 Plus Applicable Gross Receipts Tax to Provide Roadway Lighting Design Services and Right-of-Way Funding for Agua Fria and Cottonwood Intersection Safety Improvement Project; Souder Miller & Associates. (William Montoya, Engineer Assistant, wpmontoya@santafenm.gov, 955-6623)

1) Request for Approval of Budget Amendment Resolution

[Item h.pdf](#)

i) Request for Approval to Complete a Grant Application and to Execute a Grant Agreement for the FY 2018 Section 5307 Urbanized Area Apportionment in the Total Amount Of \$1,577,518 for Transit Operating Expenses; Federal Transit Administration. (Keith Wilson, Transit Division Director, kpwilson@santafenm.gov, 955-2223)

1) Request for Approval of Budget Amendment Resolution in the Amount of \$77,518

[Item i.pdf](#)

j) Request for Approval to Complete a Grant Application and to Execute a Grant Agreement for the FY 2019 Congestion Mitigation Air Quality Funding in the Total Amount of \$71,773 for The Ridefinders Program; Federal Transit Administration. (Keith Wilson, Transit Division Director, kpwilson@santafenm.gov, 955-2223)

[Item j.pdf](#)

k) Request for Approval of Professional Services Agreement in the Total Amount of \$72,000 for Subscription to Streaming Digital Video, Music, Audio Books and e Books including Graphic Novels; Midwest Tape "Hoopla". (Jeffrey Donlan, Library Interim Director jpdonlan@santafenm.gov 505-955-6788)

[Item k.pdf](#)

l) Request for the Approval of Amendment No. 1 to Professional Services Agreement in the Total Amount of \$82,000 Transferring Fiscal Rights, Privileges, Obligations from Santa Fe Community College Foundation to Santa Fe Community College for CYC Recommended Services. (Santa Fe Community College Foundation / Santa Fe Community College). (Julie Sanchez, jjsanchez@santafenm.gov, 955-6678)

[Item l.pdf](#)

m) Request for the Approval of Sole Source Procurement in the Total Amount of \$ 75,000 for Annual Membership Dues and Subscriptions; for New Mexico Municipal League. (Mary Freitas, mmfreitas@santafenm.gov, 955-6590)

[Item m.pdf](#)

n) Request for Approval of Change Order in the Amount of \$7,714 for Construction Process Changes to the Department's Type 3 Wildland Fire Engine; Super Vacuum Manufacturing Co. Inc. -SVI. (Jan Snyder, Assistant Fire Chief, jmsnyder@santafenm.gov, 955-3121)

[Item n.pdf](#)

o) Request for the Approval of Amendment No. 1 to CDBG Professional Services Agreements to Include HUD Required 2 CFR 200 Language: SFPS Adelante (\$25,000), Santa Fe Civic Housing Authority (\$55,000), The Santa Fe Housing Trust (\$70,000), Interfaith Shelter (\$30,000), Presbyterian Medical Services (\$40,000), Youth Shelters and Family Services (\$10,000), and Youth Shelters and Family Services (\$20,000). (Jacqueline Beam, Office of Affordable Housing, jybeam@ci.santa-fe.nm.us, 505.955.6574)

[Item o-Adelante.pdf](#)

[Item o-Civic Housing .pdf](#)

[Item o-Interfaith.pdf](#)

[Item o-PMS.pdf](#)

[Item o-SFCHT.pdf](#)

[Item o-Youth Shelter.pdf](#)

[Item o-Youth Shelters.pdf](#)

p) Request for Approval of Amendment No. 1 to CDBG Professional Services Agreement to Include HUD Required 2 CFR 200 Language: The Santa Fe Housing Trust Soleras Station Project (\$134,777). (Jacqueline Beam, Office of Affordable Housing, jybeam@ci.santa-fe.nm.us, 505.955.6574)

[Item p.pdf](#)

q) Request for Approval of Award and Acceptance of FHWA Section 112 Federal Transportation Planning Funds in the Total Amount of \$212,483 for Santa Fe Metropolitan Planning Organization Program Operations; New Mexico Department of Transportation. (Erick J. Aune, Transportation Planner, ejaune@santafenm.gov, 955.6664)

) Request for Approval of Budget Amendment Resolution

[Item q.pdf](#)

r) Request for Approval of FTA Section 5303 Federal Transportation Planning Funds in the Total Amount of \$65,080 for Santa Fe Metropolitan Planning Organization Program Operations; New Mexico Department of Transportation. (Erick J. Aune, Transportation Planner, ajaune@santafe.nm.gov, 955.6664)

1) Request for Approval of Budget Amendment Resolution

[Item r.pdf](#)

s) Request for Approval to Purchase Capital Equipment in the Amount of \$116,0808.52 for fiscal year 2018/2019 utilizing a Cooperative Agreement - NM Lawn & Garden Equipment Contract; John Deere & Company/Dealer: Austin Turf & Tractor. (Jennifer Romero, MRC Manager, jcromero@santafenm.gov, 955-4465)

[Item s.pdf](#)

t) Request for Approval of Award and Construction Agreement in the Amount not to Exceed \$4,000,000 Exclusive of NMGRS for On-Call Roadway and Trails Construction Services; GM Emulsion LLC., EMCO of Santa Fe LLC., Allied 360 Construction LLC. (David Quintana, Project Administrator, mrmartinez1@ci.santa-fe.nm.us, 955-6931)

[Item t.pdf](#)

u) Request for Approval of Amendment No. 8 to the Original Project Management and Fiscal Services Agreement ("PMFSA") Item No. 07-1051 between the Buckman Direct Diversion Board and the City of Santa Fe. (Nancy Long, BDDDB Counsel, nancy@longkomer.com, 982-8405)

[Item u.pdf](#)

v) Request for Approval of Amendment No. 4 to Professional Services Agreement for a Time Extension - Emergency Repair for Operations and Maintenance; Alpha Southwest. (Bill Huey, Engineer, bchuey@santafenm.gov, 955-4273)

[Item v.pdf](#)

w) Request for Approval of Amendment No. 2 to Professional Services Agreement for the Amount of \$84,000 for FY 2018/2019, \$504,459.50 for FY 2019/2020 and \$504,459.50 for FY 2020/2021 Exclusive of NMGR, for the Established Electronic Billing; Valli Information Systems DBA Postal Pros. (Kathy Valdez, Interim Utility Billing Division Director, ktvaldez@santafenm.gov, 955-4348 and Shannon Jones, Public Utilities Department Director, swjones@santafenm.gov, 955-4267)

[Item w.pdf](#)

x) Request for Approval of Amendment No. 1 to Receive Additional Entitlement Funds in the Amount of \$21,302- AIP Grant 3-35-0037-047-2017 for the Santa Fe Regional Airport. (Mark Baca, Airport Manager, mdbaca@santafenm.gov, 955-2901)

1) Request for Approval of Budget Amendment Resolution

[Item x.pdf](#)

y) Request for Approval of Cooperative Educational Services Agreement in the Amount of \$307,264.08 for the Installation of Munters Furnaces at the Genoveva Chavez Community Center; B&D Industries Inc. (Sam Burnett, Public Works Projects Administrator, jsburnett@santafenm.gov, 955-5933)

[Item y.pdf](#)

z) Request for Approval of Professional Services Agreement Using NM State Price Agreement #50-000-15-00072 in the Total Amount of \$139,944.30, Inclusive of NMGR for Construction Services at the City of Santa Fe Environmental Services Offices at 1142 Siler Road; FacilityBuild Inc. (Curt Temple, Public Works Projects Administrator, cetemple@santafenm.gov, 955-5935)

[Item z.pdf](#)

aa) Request for Approval of a Resolution in Support of Legislation in the 2019 Legislative Session to Authorize the Practice of Dental Therapy and Govern the Training and Licensure of Dental Therapists in New Mexico. (Councilor Villarreal) (Jesse Guillen, Legislative Liaison jbg Guillen@santafenm.gov 955-6512)

Committee Review:

City Council 1/9/19

Fiscal Impact: None

[Item aa.pdf](#)

ab) Request for Approval of a Resolution Promoting the Preservation and Care of the College of Santa Fe Art Collection by Promoting an Active Loan Program to Ensure Public Access to and Educational Opportunities with Said Collection. (Councilors Harris, Ives, Lindell, Rivera, Vigil Coppler) (Debra Garcia y Griego, Arts Commission Director, degarcia@santafenm.gov 955-6653)

Committee Review:

Arts Commission 12/10/18

Public Works Committee 12/10/18

City Council 1/9/19

Fiscal Impact: TBD

[Item ab.pdf](#)

ac) Request for Approval of a Resolution Readopting and Supplementing Fee Schedules for Plumbing and Mechanical /Gas Permits. (Councilor Harris) (Elias Isaacson, Permit Intake Division Director esisaacson@santafenm.gov 955-6830)

Committee Review:

Public Utilities Committee	12/5/18
Public Works Committee	12/10/18
City Council	1/9/19

Fiscal Impact: None

[Item ac.pdf](#)

ad) Request for Approval of an Ordinance Relating to the City of Santa Fe Economic Development Plan Ordinance, Article 11-11 SFCC 1987; Approving and Adopting a Local Economic Development Project Participation Agreement between the City of Santa Fe and Marty's Meals, Inc. for Lease Payments for the Expansion of a New Headquarters and Manufacturing Facility, a Local Economic Development Project. (Councilors Ives, Romero-Wirth, Lindell, Harris) (Richard Brown, Economic Development Specialist rdbrown@santafenm.gov 955- 6625)

Committee Review:

Economic Development Review Subcommittee	12/4/18
Economic Development Review Advisory Committee	12/12/18
City Council (request to publish)	12/12/18
City Council (public hearing)	1/9/19

Fiscal Impact: \$50,000 LEDA

[Item ad.pdf](#)

ae) Request Approval for a Resolution Contributing Property and Resources to New Mexico Inter-Faith Housing Community Development Corporation for Development of the Santa Fe Arts+Creativity Center Low Income Housing Tax Credit Project Pursuant to the Affordable Housing Act. (Mayor Webber, Councilors Ives and Rivera) (Alexandra Ladd, Housing Specialist Project Manager agladd@santafenm.gov 955-6346)

Committee Review:

Public Works Committee	12/10/18
City Council	1/9/19

Fiscal Impact: (\$1,524,600 Donated Land, \$400,500 Waived Fees, \$165,572 City Cost, \$262,572 Relocation Costs, \$400,000 Infrastructure Costs)

[Item ae.pdf](#)

af) Request for Approval of a Resolution Amending Resolution No. 2015-18, Regarding the Duties and Responsibilities of the Veterans' Advisory Board; Authorizing the use of Existing Funds to Educate Residents and Promote the Option for a Voluntary Contribution to the New Mexico Veterans' State Cemetery Fund from a Tax Refund on Form NMPIT-1. (Councilor Lindell) (Julie Sanchez, Children & Youth Community Services Program Manager jjsanchez@santafenm.gov, 955-6678)

Committee Review:

Veteran's Advisory Board	11/14/18 (approved)
City Council	1/9/19

Fiscal Impact: None

[Item af.pdf](#)

8. MATTERS FROM STAFF

- a) Planning for FY19 Mid-Year Budget Review
[Item 8a.pdf](#)

MATTERS FROM THE COMMITTEE

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